



# **Animal Production**

## **Handout 5**

### **Preparing Your Works Cited List**

## Basic Forms for Sources in Print

### Book

Follow the general format shown below and as further illustrated in the more specific examples, which follow.

Format:

Author (s). Title of Book. Place of Publication: Publisher, Year of Publication.

or

Author (s). Title of Book. Place of Publication: Publisher, Year of Publication.

Note: You may choose to underline the title or to use italics. Be consistent by using one form only in your Works Cited List. Both forms are correct. Ask your facilitators which style they prefer.

Examples, which follow, will consistently use italics.

Note: For well-known encyclopaedias, it is not necessary to list the publisher or place of publication. Usually it is only necessary to list the edition number (if any) and the publication date. See the examples below.

The following serves as an example:

Example: One author

Goleman, Daniel. *Emotional Intelligence*. New York: Bantam, 1995.

Example: Two authors

Gilbert, Sandra M. *The Norton Anthology of Literature by Women: The Tradition in English*. New York: Norton, 1985.

Example: More than two authors

Hudson, Joe and others. *Justice and the Young Offender in Canada*. Toronto: Wall & Thompson, 1988.

Example: No author given

The Dorling Kindersley World Reference Atlas. London: Dorling Kindersley, 1994.

Example: Editor (s)

David, Jack and Robert Lecker, eds. *Canadian Poetry: Volume One*. Toronto: General Publishing, 1982.

Example: A part of a book, such as an essay in a collection

Anderson, Doris. "Real Women in Fiction, Where Are You?" *The Role of Women in Canadian Literature* ed. Elizabeth McCullough. Toronto: MacMillan, 1975.

Example: Print Encyclopaedia article with author given

Likens, Gene E. "Acid Rain." *World Book*. 1998 ed. Example: Print Encyclopaedia article with no author given "Winnipeg." *The Canadian Encyclopaedia*. 1987 ed.

Example: Government Publication

Canada. National Council of Welfare. *Women and Poverty Revisited*. Ottawa: Supply and Services Canada, 1990.

Example: Pamphlet

**Aids in the '90s:** *The New Facts of Life*. Pamphlet. Health and Welfare Canada, 1996.

Magazine, Newspaper or Journal

Format:

**Author(s). "Title of Article." Name of Magazine Day Month Year: Pages**

The following serves as an example:

Example: Magazine article with author given

**Morrow, Lance. "The Fog of War." Time 4 Feb. 1991: 61-62. E**

Example: Newspaper article with author given

**Roseman, Eleanor. "Retirement Planning Pays Off." The Star 10 Dec. 1997: B3.**

Example: Newspaper article with no author given

**"Protesters Greet Chretien in Vancouver." Toronto Sun 12 Jan. 1998: A11.**

## Basic Forms for CD-ROM and Computer Disk Sources

Treat sources on CD-ROM or diskette the same as you would for sources in print, with two main additions: the medium (“CD-ROM,” “Diskette”) without quotation marks, and the distributor of the electronic work, if one is given, as well as the publisher.

The following serves as an example:

Example: Encyclopaedia article on CD-ROM with no author given

**“Aardvark.” World Book Multimedia Encyclopaedia.** CD-ROM. 1998.

Example: Encyclopaedia article on CD-ROM with author given

**Sentman, Eugene. “Aardvark.” Multimedia Encyclopaedia.** CD-ROM. 1997 ed. New York: Grolier, 1997.

Example: CD-ROM Periodical Database

**Begley, Sharon. “Odds on the Greenhouse Effect.” Newsweek.** 1 Dec.1997: SIRS Researcher. CD-ROM.SIRS. Spring 1998.

Example: CD-ROM Newspaper Article Database

**Mitchell, Bob. “Peel Sets up Squad to Deal with Abuse” The Star.** 24 Mar. 1994: Canadian News Disc. CD-ROM. Toronto: Micromedia, 1995.

## Basic Forms for Internet Sources

### World Wide Web Pages

Format:

Author (s). Name of Page. Name of Organization (or the term Home Page if it is a personal home page). Date of Posting/Revision (if available). Date of Access.

Note: It is necessary to list your date of access because web postings are information available at one date may not be available later. Be sure to include the complete address for the site, and enclose the address in the angled brackets so that the address is clear.

The following serves as an example:

Example: a personal home page, no date of posting available

Jones, Ellen. Home Page. 1 Jun. 1998.

Example: a professional website with date of posting available

Abilock, Debbie. Research on a Complex Topic. Nueva Library Help. 9 Sept. 1997. Nueva School. 31 Dec. 1998.

Example: a scholarly project which has an editor

Perseus Project. Ed. Gregory R. Crane. 1997. Tufts U. 31 Dec.1997.

### Online Encyclopaedias

The following serves as an example:

Example: an article in an online encyclopaedia with no author **“Fresco.” Britannica Online. Dec. 1998.**  
14 Dec.1998.

## Online Newspaper and Magazine Articles

### Database Subscriptions

Format:

**Author.** "Article Title." Original Source of Article Date of original source: Page Numbers. Product name. Date of access.

The following serves as an example:

Example: A magazine article found in an online subscription database

**Lanken, Dane.** "When the Earth Moves." Canadian Geographic March-April 1996: 66- 73. Sirs Researcher on the Web. 10 Nov.1998

Example: A newspaper article found in an online subscription database

**Angier, Natalie.** "Chemists Learn Why Vegetables are Good for You." The Star 13 Apr. 1993. Newscan. 12 Oct. 1998.

## Online Magazines and Journals

**Format:** Author(s). "Title of Article." Title of Journal. Date: Pages. Date of access.

The following serves as an example:

Example:

**Abilock, Debbie.** "The Gestalt of Online Searching." MultiMedia Schools. Nov.-Dec. 1997. 10 Oct. 1998.

## Discussion Lists and Newsgroups

The following serves as an example:

Example: A Usenet Group

**Madige, Ellen.** "How to Build a Better Mousetrap." 16 Jan. 1998. Online posting. 21 Jan. 1998.

## File Transfer (FTP) and Telnet

The following serves as an example:

Example (FTP):

**Harding, William.** "Shakespeare and his Muse." 1 Aug. 1998

Example (Telnet):

**Jackson, Fred.** "Statistical Weather Data for Ontario" Jan. 1996. 7 Oct. 1998

E-mail messages

**Format:** Author(s) name. "Title of message." E-mail to the author. Date.

The following serves as an example:

Example: personal e-mail message **Millon, Michele**. "Re: Grief Therapy." E-mail to the author. 10 Oct. 1998.

Online Images, Video and Audio Clips

**Format:** "Description or title of image, video, or audio clip." Date of document (if Date of download.

*The following serves as an example:*

**Example:** "Hubble Space Telescope Release in the Space Shuttle's Payload Bay." 23 Oct. 1998.

Other Types of Sources

Video or Film

**Format:** Title. Director. Producer. Distributor, Date.

The following serves as an example:

Example:

After the Montreal Massacre. Dir. Gerry Rogers. Prod. Nicole Hubert. Videocassette. National Film Board, 1990.

Television or Radio Program

**Format:** "Episode Title". Name of Program. Name of network. Local station, City. Date.

The following serves as an example:

Example:

"Bali, Masterpiece of the Gods." Television Program. National Geographic. NBC. WPNT, Buffalo, N.Y. 5 Feb. 1998.



## Audio Recording, Tape or CD

The following serves as an example:

Example:

Bach, Johann Sebastian. Italian Concerto in F Major. Perf. Angela Hewitt. Cond. Claudio Abbado. Berlin Philharmonic. Compact Disc. Deutsche Grammophon, 1985. DigitalStereo 419 218-2 GH.

## Slide

The following serves as an example:

Example:

“**Parthenon.**” Slide. Silver Padachey Collection, 1998.

## Stage Play or Musical Performance

The following serves as an example:

Example:

A Stage Play Bouchard, Michel Marc. Lilies. Dir. Suzanne Smith. Theatre Passe Muraille, 27 Feb. 1998.

Example:

A Concert Mehta, Zubin, cond. Israel Philharmonic Orch. Concert. Roy Thomson Hall, Toronto. 1 May 1997.

## Cartoon

The following serves as an example:

Example:

Reilly, P. Cartoon. New Yorker 28 Jan. 1997: 32.

## Interview

The following serves as an example:

Example:

Wong, Jan. Personal Interview. Toronto. 8 Feb. 1998.

## Work of art

The following serves as an example:

Example: As Viewed at a Museum or Art Gallery Van Rijn, Rembrandt.

Aristotle Contemplating the Bust of Homer. Metropolitan Museum of Art, New York

Example: As Viewed in a Book

Rembrandt van Rijn. Aristotle Contemplating the Bust of Homer. Metropolitan Art, New York.  
Masterpieces of the Met. by Donelson F. Hoopes. New York: Prentice Hall, 1987.

## Useful Internet Sites for Help with Documentation

MLA Style

[http://www.mal.org/main\\_stl.htm](http://www.mal.org/main_stl.htm)

APA and MLA Citation Styles

<http://www.english.uiuc.edu/cws/workshop/bibliostyles.htm>

MLA Interactive Forms

<http://www.nueva.pvt.k12.ca.us/flibrary.html>

Documenting Electronic Sources

<http://owl.english.purdue.edu/writers/documenting.html>

Standard Documentation Formats

<http://www.library.utoronto.ca/www/writing/document.htm>