

LEARNER WORKBOOK

PARTICIPATE IN THE IMPLEMENTATION AND EVALUATION OF A SAFETY AND HEALTH MANAGEMENT PROGRAMME IN THE WORKPLACE

(259601)

NQF 2

2 CREDITS

Learner Agreement

I (Learner name)

Agree to and will abide by the following terms and conditions:

1. I will complete all Formative Assessment Activities in this Workbook to the best of my ability.
2. I understand that if I do not complete this work and file it in my Portfolio of Evidence I will not be credited for this unit standard.
3. If this book is lost or stolen, I accept full responsibility and will cover the expense of replacing it.
4. If this book is lost or stolen, I will redo and complete all work. It is my responsibility to negotiate this with the facilitator.
5. I will write my own responses to questions and will not copy from others and will not interfere with other learners Evidence Books.

Learner Signature

FORMATIVE ASSESSMENT ACTIVITIES

Unit Standard: 259601 - Participate in the implementation and evaluation of a safety and health management programme in the workplace

Facilitators Name:

Learners Name:

Marks Allocation: (20%)

Keep all your notes from class lectures and discussions.

Complete all work in this booklet or unless otherwise stated. If you run out of workspace, use a separate sheet of paper, write your name, ID number, activity number, and Unit Standard details each time you use a separate sheet of paper.

FORMATIVE ASSESSMENT – SO 1

Explain the importance of implementing a safety and health management programme in the workplace. Use the following headings:

- 1. Its impact on the implementation
- 2. The importance and purpose of the implementation components.
- 3. The importance of integrated safety and health considerations in routine activities.

FORMATIVE ASSESSMENT – SO 3

Describe how performance of workplace safety activities is evaluated. Use the following heading:

1. Safety performance is measured against established objectives.
2. Tools and techniques are fit for purpose and applied accordingly
3. Deviations are dealt with.
4. Re-connections are communicated.

Facilitators FA Feedback

US – 259601: Participate in the implementation and evaluation of a safety and health management programme in the workplace

Learners Name	
Overall Marks	
Facilitators Feedback	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="text-align: right;">Signature: Date:</p>
Learners Response	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p style="text-align: right;">Signature: Date:</p>



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**SOUTH AFRICAN QUALIFICATIONS AUTHORITY
REGISTERED UNIT STANDARD:**

Participate in the implementation and evaluation of a safety and health management programme in the workplace

SAQA US ID	UNIT STANDARD TITLE			
259601	Participate in the implementation and evaluation of a safety and health management programme in the workplace			
ORIGINATOR				
SGB Occupational Health and Safety				
PRIMARY OR DELEGATED QUALITY ASSURANCE FUNCTIONARY				
-				
FIELD			SUBFIELD	
Field 09 - Health Sciences and Social Services			Preventive Health	
ABET BAND	UNIT STANDARD TYPE	PRE-2009 NQF LEVEL	NQF LEVEL	CREDITS
Undefined	Regular	Level 2	NQF Level 02	2
REGISTRATION STATUS		REGISTRATION START DATE	REGISTRATION END DATE	SAQA DECISION NUMBER
Reregistered		2018-07-01	2023-06-30	SAQA 06120/18
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT		
2024-06-30		2027-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre-2009 levels unless specifically stated otherwise.

This unit standard replaces:

US ID	Unit Standard Title	Pre-2009 NQF Level	NQF Level	Credits	Replacement Status
119355	Participate in the development, implementation and evaluation of a safety, health and environmental management programme in the	Level 2	NQF Level 02	2	

workplace				
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PURPOSE OF THE UNIT STANDARD

Learners credited with this unit standard will be able to explain the importance of integrating safety and health considerations in routine activities within the workplace and identify the critical areas in order to prevent incidents taking place. Learners will be able to measure safety performance against established objectives, deal with any deviations from the set objectives and make recommendations on the development of the safety and health management programme.

The qualifying learner is capable of:

- Explaining the requirements for the implementation of a safety and health management programme in the workplace.
- Implementing the procedures for evaluating safety and health performance in a workplace, as required by the safety and health management programme.
- Evaluating performance of workplace safety activities required by the safety and health management programme.

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

- Communication at NQF Level 1 or equivalent.
- Mathematical Literacy at NQF Level 1 or equivalent.

UNIT STANDARD RANGE

N/A

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Explain the requirements for the implementation of a safety and health management programme in the workplace.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The Safety and Health Policy is explained in terms of its impact on the implementation of the management programme.

ASSESSMENT CRITERION 2

The importance and purpose of implementing safety and health management programme components in the workplace is explained in terms of the consequences to health and safety of individuals and the impact on production.

ASSESSMENT CRITERION 3

The importance of integrating safety and health considerations in all routine activities is explained in terms of the consequences to health and safety of individuals and the impact on production.

SPECIFIC OUTCOME 2

Implement the procedures for evaluating safety and health performance in a workplace, as required by

the safety and health management programme.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Incidents identified as detrimental to health and safety and reported, are evaluated to determine safety and health performance.

ASSESSMENT CRITERION 2

Workplace critical areas are identified in terms of the consequences to health and safety production.

ASSESSMENT CRITERION 3

Methods and processes to identify workplace critical areas are explained in terms of the consequences to health and safety production.

ASSESSMENT CRITERION 4

The importance of evaluating workplace safety and health performance is explained in terms of the consequences to health and safety production.

SPECIFIC OUTCOME 3

Evaluate performance of workplace safety activities required by the safety and health management programme.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Safety performance is measured against established objectives to evaluate progress towards a healthy and safe workplace.

ASSESSMENT CRITERION 2

Tools and techniques, used to measure workplace safety and health performance, are fit for purpose and applied according to specified requirements.

ASSESSMENT CRITERION 3

Deviations from the safety and health management programme are dealt with in order to eliminate the deviations.

ASSESSMENT CRITERION 4

Recommendations on the development of the safety and health management programme are communicated in accordance with the Safety and Health Policy.

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

- An individual wishing to be assessed (including through RPL) against this unit standard may apply to an assessment agency, assessor or provider institution accredited by the relevant ETQA or an ETQA that has a Memorandum of Understanding in place with the relevant ETQA.

- Anyone assessing a learner against this unit standard must be registered as an assessor with the relevant ETQA or an ETQA that has a Memorandum of Understanding in place with the relevant ETQA.
- Any institution offering learning that will enable achievement of this unit standard or assessing this unit standard must be accredited as a provider with the relevant ETQA or an ETQA that has a Memorandum of Understanding in place with the relevant ETQA.
- Moderation of assessment will be conducted by the relevant ETQA at its discretion.

UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE

Organisational safety and health programme and objectives.

UNIT STANDARD DEVELOPMENTAL OUTCOME

N/A

UNIT STANDARD LINKAGES

N/A

Critical Cross-field Outcomes (CCFO):

UNIT STANDARD CCFO IDENTIFYING

Identify and solve problems related to the safety and health programme.

UNIT STANDARD CCFO WORKING

Work effectively with others in the process of participating in the implementation and evaluation of the safety and health programme.

UNIT STANDARD CCFO ORGANISING

Organise and manage oneself and one's activities in order to always be available to participate in the implementation of the safety and health management programme.

UNIT STANDARD CCFO COLLECTING

Collect, analyse, organise and critically evaluate information.

UNIT STANDARD CCFO COMMUNICATING

Communicate effectively when making recommendations on the development of the safety and health management programme.

UNIT STANDARD CCFO DEMONSTRATING

Demonstrate an understanding of the world as a set of related systems where lack of participation could have a detrimental effect on the safety and health programme.

UNIT STANDARD CCFO CONTRIBUTING

In order to contribute to the full personal development of each learner and the social and economic development of society at large, it must be the intention underlying any programme of learning to make an individual aware of the importance of:

- Being culturally and aesthetically sensitive across a range of social contexts in the process of the implementation and evaluation of the safety and health programme.

UNIT STANDARD ASSESSOR CRITERIA

N/A

REREGISTRATION HISTORY

As per the SAQA Board decision/s at that time, this unit standard was Reregistered in 2012; 2015.

UNIT STANDARD NOTES

This unit standard replaces unit standard 119355, "Participate in the development, implementation and evaluation of a safety, health and environmental management programme in the workplace", Level 2, 2 credits.

Terminology:

Specified requirements include legal and site-specific requirements and are contained in one or more but are not limited to the following documents.

Legal:

- Relevant current legislation, regulations and directives pertaining to mining and occupational health and safety.
- Mandatory Codes of Practice.
- SANS and other relevant Standards.

Site-Specific:

- Hazard Identification and Risk Assessments (HIRA).
- Occupational Health and Safety Risk Management Programme.
- Managerial Instructions.
- Organisational Standard Procedures.
- List of Recorded OHS Risks.
- Working Guides.
- Equipment and Materials Specifications.
- Acceptable subject related theory.

QUALIFICATIONS UTILISING THIS UNIT STANDARD:

	ID	QUALIFICATION TITLE	PRE-2009 NQF LEVEL	NQF LEVEL	STATUS	END DATE	PRIMARY OR DELEGATED QA FUNCTIONARY
Elective	74269	National Certificate: Occupational Health, Safety and Environment	Level 2	NQF Level 02	Reregistered	2023-07-30	As per Learning Programmes recorded against this Qual
Elective	77063	National Certificate: Construction Health and Safety	Level 3	NQF Level 03	Reregistered	2023-06-30	CETA
Elective	79806	National Certificate: Occupational Hygiene and Safety	Level 3	NQF Level 03	Reregistered	2023-06-30	As per Learning Programmes recorded against this Qual

PROVIDERS CURRENTLY ACCREDITED TO OFFER THIS UNIT STANDARD:

This information shows the current accreditations (i.e. those not past their accreditation end dates), and is the most complete record available to SAQA as of today. Some Primary or Delegated Quality Assurance Functionaries have a lag in their recording systems for provider accreditation, in turn leading to a lag in notifying SAQA of all the providers that they have accredited to offer qualifications and unit standards, as well as any extensions to accreditation end dates. The relevant Primary or Delegated Quality Assurance Functionary should be notified if a record appears to be missing from here.

1. Academy for Construction Skills (Pty) Ltd (ACS)
2. Amokoro Training (PTY) Ltd
3. Aveng Grinaker -LTA Civil Engineering
4. CLEAN HEAT ENERGY SAVING SOLUTIONS (PTY) LTD
5. Ditlotlo Trading Enterprise
6. Dreyer and Dreyer Risk Solutions
7. Eastcape Training Centre
8. Emcare
9. Kephama Trading Enterprise
10. Lamus Training Academy Pty Ltd
11. Lerumo La Setshaba
12. Mavco Engineering
13. NOLOSHA
14. Nomagwanishe Investments cc
15. Raubex Construction Pty (Ltd)
16. The Skills Matrix cc
17. Tovani Traiding 299

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