**3. Short -listing Sheet *(only candidates that meet the requirements)***

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| --- |
| **Minimum Criteria:** |
| **Qualifications:** | **Experience:** | **Other:*** **e.g. Drivers license**
* **Computer literacy**
 |
| **Additional Criteria** |  |  |
| **Candidate: 1** | **Qualification:** |  |
| **Years Experience:** |  |
| **Other:** |  |
| **Candidate: 2** | **Qualification:** |  |
| **Years Experience:** |  |
| **Other:** |  |
| **Candidate: 3** | **Qualification:** |  |
| **Years Experience:** |  |
| **Other:** |  |
| **Candidate: 4**  | **Qualification:** |  |
| **Years Experience:** |  |
| **Other:** |  |
| **Candidate: 5**  | **Qualification:** |  |
| **Years Experience:** |  |
| **Other:** |  |

**Successful candidates:**

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|  |
|  |
|  |

**Signed by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**