



# **People Dynamics**

## **Handout I**

### **Action-Planning Template**

## Template for Action-Planning

<b>Goal</b>					
<b>Accountable/Lead:</b>					
<b>Period: From – To:</b>					
<b>Milestones:</b>	1. 2. 3. 4.				
	<b>Steps</b>				
<b>Sequence</b>	<b>What</b>	<b>How (sub-steps)</b>	<b>Resources</b>	<b>Who</b>	<b>When</b>
1.					
2.					
3.					
4.					